

EMPIRE REMOTE ORDERING

Username _____ Password _____

Upon opening DVI Remo, click on “New Job” to input a new order or to look up lens availability.

When you have finished your order be sure to click on “Save”, at this point the job is saved in your computer but has not been transmitted to the lab. You can now input more orders or you can transmit the current order to the lab.

Transmitting Orders—when you are ready to send your order(s) to the lab, click on “file” and then click on “Transmit”. All saved orders will now be sent to the lab.

Help Tip—if you want to know about a particular field, use the mouse to click on that field and then press the F1 key to pull up a dialog box that has a brief explanation.

The screenshot shows the Empire Optical software interface with several callout boxes providing instructions:

- Top Left:** A box pointing to the 'Transmit' button in the 'File' menu: "After you click on 'File', then click on 'Transmit' to send your orders to the lab."
- Top Center:** A box pointing to the 'File' menu: "When you are ready to send orders to the lab, click on 'File'."
- Top Right:** A box pointing to the 'Save' button: "Click on 'Save' each time you finish inputting an order."
- Far Right:** A box pointing to the 'Copy' button: "Copies an entire Rx for 2nd pairs and redos."
- Left Side:** A box pointing to the 'Lens Availability' button: "Lens Availability"
- Bottom Left:** A box pointing to the 'Edge' dropdown menu: "If you change between ordering complete jobs and uncuts be sure to specify that under 'Edge' and also in this box."
- Bottom Center:** A box pointing to the 'Ship' date field: "Enter Rush order and date needed here."
- Bottom Right:** A box pointing to the 'Do not use' field: "Do not use."

The software interface includes the following fields and controls:

- Lab:** Empire Optical
- Acct:** goodvision
- Patient:** Smith, John
- Rx#:** [Empty]
- Type:** Rx
- Edge:** [Dropdown]
- Ordering Table:**

	Sphere	Cylinder	Axis	Dist	Near	Form	Enc	I/O Prism	U/D Prism
R	-2.00	-1.00	180	33.0		M			
L	-2.00	-1.00	180	33.0		M			
- Select Lens:** VX COMFORT
- Lens Style:** TRN
- Material:** TRG
- Color:** 200
- Add:** 20.0
- Seght:** [Empty]
- Thck:** [Empty]
- E/C:** [Empty]
- Ocht:** [Empty]
- Mode:** [Empty]
- Ad2:** [Empty]
- Coats:** AR CAR, UV [Empty], SCR [Empty]
- Frame:** ck 101
- Mfr:** mar
- Color:** gold
- Etyp:** HB
- Mat:** METL
- Eye:** 50
- Bridge:** 20
- Templ Sz:** [Empty]
- Templ Style:** [Empty]
- Ftyp:** [Empty]
- Services:** [Empty]
- Service Descriptions:** [Empty]
- Ship:** 9/30/2003